

**MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held via Zoom
7:30pm (NZT) on Wednesday 12th July 2023**

Present: Loke Poh Wong, Glenn Cox, Johanna Kou, Ngaoa Ranginui, Secretary General – Julie Carrel.

Apologies: Geraldine Brown, Karyn Gibson

Minute Taker: Lynne Nixey

Meeting commenced at 7:28pm

Loke Poh welcomed everyone to the meeting.

Check In

Executive Board members provided an update on what they have been doing

Conflict Register – anything new?

No new items for the conflict register

Management Reporting

Report received

- BWF reporting due end of week.
- Social media and streaming stats from Northern Marianas showed good coverage.
- Para Badminton Performance Camp currently in progress in Thailand at Thailand Para Badminton Headquarters. Targeted for those from NZ and Australia who might qualify for Paris or Los Angeles Olympics.
- Oceania Masters in Paradise – teams registrations are coming in, we will have a much bigger event than in 2022
- Ian Bridge has been to PNG for TEAM up and para training
- World Beach Games have been cancelled.
- BWF have secured funding and have subsequently invited 2 x female coaches from the Pacific, for the World Coaching Conference in Denmark, August, the invites have just been sent out. Johanna Kou (NCL) had to decline due to her being unable to get leave at such short notice, Janelle Panglian (MNP) has accepted. BWF have advised we can invite a young developing coach from Australia – Robbie is following up.

Finances

Finance Report received.

Profit and Loss for the period January to June 2023 tabled.

***Finance and Management Reporting - Moved Glenn Cox Seconded Ngaoa Ranginui
Approved***



Update on BWF Council Meeting

Not tabled – The office has not yet received a Council update from their meeting in May. Request that Geraldine provide a written report on the meeting to the EB – Loke Poh to contact Geraldine re this.

Policy Reviews

Workplace Drug and Alcohol Policy
Non-Player Code of Conduct

Both policies above to be approved.

**Moved: Glenn Cox Seconded: Johanna Kou
Agreed**

Complaints Policy/Procedure documents to be reviewed further and resent to EB.

Risk Register

Risk Register to be reviewed at each meeting to ensure that risks are still appropriate / valid

Risk Register draft to be updated by the SG and sent out to EB who are to come back with comments so this can be finalised for next EB meeting.

A discussion was held regarding possible risks to add to the register, the format and the number of risks to list

Deputy President Position

Interim Deputy President needs to be appointed until next AGM.
Glenn Cox nominated – and accepted.

**Moved: Ngaoa Ranginui Seconded: Johanna Kou
Agreed**

At next Annual General Meeting, a new Deputy President will need to be voted on by the membership. Currently both the President and Deputy President are voted on at same time. In 2024, if the DP role is appointed for two years then it will become status quo from 2026. If the DP role is appointed for four years then it will mean the President and DP are appointed at different times which may be better for continuity. No decision was made as to the preferred option, this will need to be done before information for the 2024 AGM is distributed

Minutes of meeting held 25th May 2023

Approved via email

Matters arising from the Minutes

NIL

Items approved via email between meetings

- Loan for Cook Islands Badminton for WJC (15th May 2023)
- Loan for Tahiti Badminton for WJC (09th June 2023)



General

Email received from Tahiti Badminton. Grant from Government for Tahiti has been approved but this will not be received until October. Tahiti has requested a loan to assist with cash-flow for wages and costs for WJC to the amount of NZD21,000 with an additional NZD2,000-5,000 to cover them to end of October. All money to be repaid to BOC by the end of December 2023. A contract, the same as the previous one for the loan made in June, would be put in place

Moved that BOC extend funds as required to Tahiti Badminton as per conditions above.

**Moved: Glenn Cox Seconded: Ngaoa Ranginui
Agreed**

The 2024 AGM likely to be in China.

After considering costs and needs, a second face to face meeting for 2023 will not be held, instead we will add an extra day for the EB to meeting prior to the 2024 AGM. At this meeting, the strategic plan for the next four years will be discussed.

Next Meeting: Week of 30th October - Date TBC.

Meeting closed: 20:48

Minutes Approved by Executive Board via email –

Signed:

A handwritten signature in black ink, appearing to read "Loke Poh Wong".

Name: Loke Poh Wong, President

